



Transfer Conduct Report

Office of the Dean of Students Evaluation Form

This form is REQUIRED if you meet the following criteria or when requested by the Office of Admission:

- You are currently enrolled or have been enrolled as a student within the last academic year, or
- You have ever attended a postsecondary institution.

Applicant

Please complete the section below prior to providing this form to the Dean of Students at the institution you last attended.

Applicant's Name: _____

Permanent Address: _____

Intended date of entrance:

Fall Semester, 20 ____ Spring Semester, 20 ____ Summer Semester, 20 ____

Previous postsecondary institutions and dates attended:

Institution: _____ From: _____ To: _____

Institution: _____ From: _____ To: _____

The bottom of this form must be completed before a final determination on your application for admission will be made. Your signature and date below authorizes the release of the requested information.

Signature: _____ **Date:** _____

Office of the Dean of Students/Student Conduct

The above applicant has applied for admission as a transfer student to Wittenberg University. Please complete the section below and return this form to the Office of Admission. If you have additional comments, please attach additional sheets or use the reverse side.

Confidentiality: materials submitted in support of an application for admission to Wittenberg University are reviewed only by the Dean of Students or designee and staff responsible for the admission process.

Was the student involved in any non-academic conduct action during enrollment at your institution?

Yes No

If yes, please describe the charge and action taken, including any sanctions.

Is the student eligible for immediate re-enrollment at your institution? Yes No

If no, please explain: _____

Institution: _____ **Signed:** _____

Phone: _____ **Name:** _____

Date: _____ **Position:** _____

Please return this form to: Wittenberg University Office of Admission
Department of Admission, Wittenberg University, P.O. Box 720, Springfield, Ohio 45501